



Afterschool Care Program

2020-2021 School Year

Dear Parents,

We are offering the Afterschool Care (ASC) program again this year. The price of care will be \$5.00 for each student, per hour of care. Below you will find more information on how to make payments and when payments are due. Please let us know as soon as possible if you will be utilizing these services (if you haven't already), by emailing the office regarding which days/hours that you plan on using it. Any changes you make to your plan/schedule can be made through the Pick-Up Patrol application, before 1:45pm daily.

- Payments are to be made *monthly*, **due by the 10th of the following month**, for the *previous* month.
- Payments should be made online through FACTS Management system. Mary Johnson will post the amount due at the end of each month/billing period to the "Incidentals" category in your FACTS account. If you would like the amount automatically withdrawn from your account, you need to make sure that "autopay" has been activated for Incidental billings on your FACTS account. Otherwise, you will have to contact FACTS each month to authorize/make a payment (late charges apply if paid after the due date).

If you have any questions please feel free to contact us at the office, 607-347-4413 or office@clcschool.org.

Thank you!

Jeannie Waxenfelter
CLCS Office